Trade of Metal Fabrication		
Module 6:	Fabrication Drawing	
Unit 3:	Standard Conventions	
	Phase 2	

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Document Release History

Date	Version	Comments
20/02/07	First draft	
12/12/13	SOLAS	

Module 6 – Fabrication Drawing

Unit 3 – Standard Conventions

Duration – 2 Hours

Learning Outcome:

By the end of this unit each apprentice will be able to:

• Select and use all the standard conventions connected with this programme

Key Learning Points:

Rk	Drawing sizes and scale.
Rk	Types of drawings in general arrangements / detailed. (For more information see Module 6 Unit 1).
Rk	Reasons for using scales on drawings.
Rk	Types of title blocks.
Rk	Material lists.
Rk	Use of grid system.
Rk	Pencil types and application. (For more information see Module 6 Unit 2).
Rk Sk	Types of lines - B.S. 308.
Rk	Sectional views - B.S. 308 (For more information see Module 5 Unit 4).
Rk Sk	Dimensioning technique - B.S. 308.
Rk Sk	Lettering - B.S. 308.
Rk Sk	Abbreviations and symbols.
Rk Sk	Weld symbols - B.S. 499.
P	Presentation of work, organisation.

Training Resources:

• Classroom plus full set of drawing equipment, instruments and paper

Key Learning Points Code:



Types of Lettering

Figure 1 shows the type of lettering which should be used in technical drawings. Lettering should be simple, so that it can be easily read. As mentioned above, the height of letters should vary according to the size of drawing sheet in use. Notes and dimension lettering and figures should be drawn at a lower height than title block lettering. For example, on A4 sheets 3 mm high notes and dimension figures would be suitable, on an A2 sheet a height of 5 or 6 mm would be better.

ABCDEFGHIJKLMNOP QRSTUVWXYZ 1234567890 abcdefghijklmnop qrstuvwxyz ABCDEFGHIJKLMNOP QRSTUVWXYZ

1234567890 abcdefghijklmnop qrstuvwxyz

Figure 1 - Types of Lettering for Technical Drawings

Lines

Figure 2 shows some of the types of lines. Note that the lines of the outline of drawings should be thicker than other lines. This makes the outline stand out clearly against the other details in your drawings.



Figure 2 - Types of Line for Technical Drawings

Height of Lettering

In title blocks, features such as names, article titles, etc. are usually printed in capital letters. Their height will vary according to the size of the drawing sheet in use. Suggested heights are 6 mm for A4 sheets, 8 mm for A3 sheets and 10 mm for A2 sheets.

Figure 3 shows a type of sheet layout, which may be found in use by engineering companies. The sheets will be pre-printed so that draughtsmen can start working on the sheet without having to add details such as those shown in the title block. Note also the set of reference numbers around the margins of this sheet - anyone using the drawing can indicate any part by reference to the marginal letters and figures.



Figure 3 - Example of a Drawing Sheet Layout such as would be used in an Engineering Company

Application of Welding Symbols to Working Drawings

The following notes are meant as a guide to the method of applying the more commonly used welding symbols relating to the simpler types of welded joints on engineering drawings. Where complex joints involve multiple welds it is often easier to detail such constructions on separate drawing sheets.

Each type of weld is characterised by a symbol given in Table 1. Note that the symbol is representative of the shape of the weld, or the edge preparation, but does not indicate any particular welding process and does not specify either the number of runs to be deposited or whether or not a root gap or backing material is to be used. These details would be provided on a welding procedure schedule for the particular job.

It may be necessary to specify the shape of the weld surface on the drawing as flat, convex or concave and a supplementary symbol is then added to the elementary symbol.

A joint may also be made with one type of weld on a particular surface and another type of weld on the back and in this case elementary symbols representing each type of weld used are added together.

A welding symbol is applied to a drawing by using a reference line and an arrow line. The reference line should be drawn parallel to the bottom edge of the drawing sheet and the arrow line forms an angle with the reference line. The side of the joint nearer the arrowhead is known as the 'arrow side' and the remote side as the 'other side'.



Table 1 - Elementary Weld Symbols

Standards and Conventions

Figure 4 - Standards and Conventions

Drawing Scales

Many technical drawings will be drawn to scales in which the drawing is either smaller or larger than it's correct full-size. When drawing to a scale all parts of the drawing are reduced or enlarged by the scale factor. Common scales in use with the metric system of measurement are:

- In engineering drawings 1:2; 1:5; 1:10; 2:1; 5:1.
- In building drawings 1:20; 1:50; 1:100; 1:200.

Drawing 1 (Figure 5) - Constructing a scale of 1:5. Each 1 mm on the drawing represents 5 mm on the item being drawn.

- 1. Draw line AB 150 mm long. Draw CD at 5 mm parallel to AB.
- 2. Divide AB into 3 equal parts measuring with a ruler. Draw verticals 10 mm high at the division points.
- 3. Divide the first 50 mm AE of AB into 10 equal parts.
- 4. Complete the scale as shown in Figure 5.

Note: two examples of taking scaled measurements from the scale are shown in Figure 5. Examine the scale and you will understand why the scale is numbered with 0 being at the first division point along AB.

Drawing 2 (Figure 5) - Constructing a scale of 60 mm represents 1 metre.

- 1. Draw FG 240 mm long. Then draw HJ at 5 mm parallel to EF.
- 2. Divide FG into 4 equal parts and draw verticals at the divisions 10 mm high.
- 3. Divide the first 60 mm of FG into 10 equal parts.
- 4. Complete the scale as shown in Figure 5.

Figure 5 - Drawing Scales

Drawing Diagonal Scales

Diagonal scales are used where great accuracy is required. If accurately drawn, measurement down to millimetres in scales, such as 1:2 or 1:5, can be made with the aid of these scales. The scale to be constructed in this example is one of 1:2.5 to read in millimetres up to 300 mm.

Stage 1- To a scale of 1:2.5, 100 mm is represented by 40 mm.

- 1. Draw AB 120 mm long.
- 2. Step off three 40 mm divisions along AB.
- 3. Draw verticals at the division points.
- 4. Draw 10 lines above and parallel to AB at distances of 3 mm apart.

Stage 2

5. Divide the first 40 mm division DE into 10 equal parts.

Stage 3

- 6. Draw a line from the first 1/10 division from E to the first division point F on AB.
- 7. Draw parallels to the line just drawn as shown in Figure 6.
- 8. Number the scale as shown in Figure 6.

Note: the bottom drawing of Figure 6 shows how measurements greater than 100 mm are taken from a diagonal scale. The sequence is:

- 1. Centre a compass or a pair of dividers on the vertical line for the hundreds part of the measurement, where the horizontal line for the last figure of the measurement meets the vertical 100s line.
- 2. Read off the 10s figure of the measurement figure from the 10s figures along the bottom of the first 40 mm division of the scale.
- 3. Set the compass or dividers to the resulting position on the scale.
- 4. Mark off the length with the compass or the dividers on to the scaled drawing.

Figure 6 - Drawing Diagonal Scales

Use of Grid Technique

For preparing the layouts for orthographic drawings and for the necessary preparation work when square grid papers are available, a good tip is to start learning how to draw freehand sketches on grid papers. Such grid papers can be purchased in A4 or A3 sheets with the grid lines printed in green or blue - either square grids or isometric grids are available. The spacing of the grid lines is either at 10 mm intervals or at 5 mm intervals. However, when you have gained sufficient skill in freehand drawing with the aid of grid papers, it is best to then sketch on plain paper without the grid lines. The examples given in this book are for freehand sketching on either the lines of orthographic projection or isometric drawing.

An example of a freehand drawing of a pedestal mounting as preparation for the layout of the drawing before constructing the views of an orthographic projection are shown in three examples - Figure 7 on an A3 sheet of 10 mm square grid paper, Figure 8 on a smaller sheet of grid paper and Figure 9 on plain paper without a grid. Figure 10 shows a freehand isometric drawing on isometric grid paper with the grid at 10 mm spacing. Figure 11 is a similar freehand drawing on isometric lines on plain paper without grid lines.

Figure 7 - Freehand Drawing on an A3 Sheet of 10mm Square Grid Paper

Figure 8 - Example of a Freehand Drawing on 10mm Square Grid Paper

Figure 9 - Freehand Drawing of an Orthographic Projection on Plain Paper without Grid Lines

Figure 10 - Freehand Isometric Drawing on Isometric Grid Paper with Line Spacing at 10mm

Figure 11 - Freehand Drawing on Isometric Lines on Plain Paper without Grid Lines

Drawing Layouts and Simplified Methods

Single-Part Drawing

A single-part drawing should supply the complete detailed information to enable a component to be manufactured without reference to other sources. It should completely define shape or form and size, and should contain a specification. The number of views required depends on the degree of complexity of the component. The drawing must be fully dimensioned, including tolerances where necessary, to show all sizes and locations of the various features. The specification for the part includes information relating to the material used and possible heat-treatment required, and notes regarding finish. The finish may apply to particular surfaces only, and may be obtained by using special machining operations or, for example, by plating, painting, or enamelling. Figure 12, Figure 13 and Figure 14 show typical single-part drawings.

An alternative to a single-part drawing is to collect several small details relating to the same assembly and group them together on the same drawing sheet. In practice, grouping in this manner may be satisfactory provided all the parts are made in the same department, but it can be inconvenient where, for example, pressed parts are drawn with turned components or sheet-metal fabrications.

More than one drawing may also be made for the same component. Consider a sand-cast bracket. Before the bracket is machined, it needs to be cast; and before casting, a pattern needs to be produced by a pattern maker. It may therefore be desirable to produce a drawing for the pattern maker, which includes the various machining allowances, and then produce a separate drawing for the benefit of the machinist, which shows only dimensions relating to the surfaces to be machined and the size of the finished part. The two drawings would each have only parts of the specification, which suited one particular manufacturing process.

Collective Single-Part Drawings

Figure 15 shows a typical collective single-part drawing for a. rivet. The drawing covers 20 rivets similar in every respect except length; in the example given, the part number for a 30 mm rivet is 5123/13. This type of drawing can also be used where, for example, one or two dimensions on a component (which are referred to on the drawing as A and B) are variable, all others being standard. For a particular application, the draughtsman would insert the appropriate value of dimensions A and B in a table, then add a new suffix to the part number. This type of drawing can generally be used for basically similar parts.

Copyright note	Bearing insert	Original scale	
	Material : BS1400 : PBIC	Part No.	

Figure 13 - Gear Hub

Copyright note	Retaining ring	Original scale
		Part No.
	Material CS95HT	0003

Figure 14 - Retaining Ring

Part No.	Length	Part No.	Length	
S123/1	6	/11	26	
/2	8	/12	28 30	
/3	10	/13		
/4	12	/14	32	
/5	14	/15	34	
/6	16	/16	36	
/7	18	/17	38	
/8	20	/18	40	
/9	22	/19	42	
/10	24	/20	44	
opyright note	Rivet		Standard No. S 123	
	Material EIC-0			

Figure 15 - Collective Single-Part Drawing of a Rivet

Assembly Drawings

Machines and mechanisms consist of numerous parts, and a drawing, which shows the complete product with all its components in their correct physical relationship, is known as an assembly drawing. A drawing that gives a small part of the whole assembly is known as a sub-assembly drawing. A sub-assembly may in fact be a complete unit in itself; for example, a drawing of a clutch could be considered as a sub-assembly of a drawing showing a complete automobile engine. The amount of information given on an assembly drawing will vary considerably with the product and its size and complexity.

If the assembly is relatively small, information that might be given includes a parts list. The parts list, as the name suggests, lists the components, which are numbered. Numbers in 'balloons' with leader lines indicate the position of the component on the drawing (see Figure 16). The parts list will also contain information regarding the quantity required of each component for the assembly, its individual single-part drawing number, and possibly its material. Parts lists are not standard items, and their contents vary from one drawing office to another.

The assembly drawing may also give other information, including overall dimensions of size, details of bolt sizes and centres where fixings are necessary, weights required for shipping purposes, operating details and instructions, and also, perhaps, some data regarding the design characteristics.

Item No.	Title		No. off	Part No.	
1	Bearing insert		1	0001	
2	2 Gear hub		1	0002	
3	Retaining ring		1	0003	
Copyright note		Assembly of gear and bearing		Original Scale	
		Material —		Part No. 0004	

Figure 16 - Assembly Drawing of Gear and Bearing

Collective Assembly Drawing

This type of drawing is used where a range of products, which are similar in appearance but differing in size is manufactured and assembled. Figure 17 shows a nut-and-bolt fastening used to secure plates of different combined thickness; the nut is standard, but the bolts are of different lengths. The accompanying table is used to relate the various assemblies with different part numbers.

Part No.	х	Y	Part No.	х	Y	
S456/1	40	60	/6	90	110	
/2	50	70	/7	100	120	
/3	60	80	/8	110	130	
/4	70	90	/9	120	140	
/5	80	100	/10	130	150	
Copyright note		Fastener assy.		Stand No.	Standard No.	
		Material: M.S.			i	

Figure 17 - Typical Collective Assembly Drawing of a Nut with Bolts of Various Lengths

Design Layout Drawings

Most original designs are planned in the drawing office where existing or known information is collected and used to prepare a provisional layout drawing before further detailed design work can proceed. This type of drawing is of a preliminary nature and subject to much modification so that the designer can collect his thoughts together. The drawing can be true to scale or possibly enlargements or reductions in scale depending on the size of the finished product or scheme, and is essentially a planning exercise. They are useful in order to discuss proposals with prospective customers or design teams at a time when the final product is by no means certain, and should be regarded as part of the design process.

Provisional layout drawings may also be prepared for use with tenders for proposed work where the detailed design will be performed at a later date when a contract has been negotiated, the company being confident that it can ultimately design and manufacture the end product. This confidence will be due to experience gained in similar schemes undertaken previously.

Combined Details and Assembly Drawings

It is sometimes convenient to illustrate details with their assembly drawing on the same sheet. This practice is particularly suited to small 'one-off' or limited-production-run assemblies. It not only reduces the actual number of drawings, but also the drawing-office time spent in scheduling and printing. Figure 18 shows a simple application of an assembly on his type.

Figure 18 - Combined Detail and Assembly Drawing of Hub-Puller

Exploded Assembly Drawings

Generally a pictorial type of projection is used, so that each part will be shown in three dimensions. Exploded views are invaluable when undertaking servicing and maintenance work on all forms of plant and appliances. Car manuals and do-it-yourself assembly kits use such drawings, and these are easily understood. As well as an aid to construction, an exploded assembly drawing suitably numbered can also be of assistance in the ordering of spare parts; components are more easily recognisable in a pictorial projection, especially by people without training in the reading of technical drawings.

Simplified Drawings

Simplified draughting conventions have been devised to reduce the time spent drawing and detailing symmetrical components and repeated parts. Figure 19 shows a gasket, which is symmetrical about the horizontal centre line. A detail drawing indicating the line of symmetry and half of the gasket is shown in Figure 19, and this is sufficiently clear for the part to be manufactured.

Figure 19 - Symmetrical Gasket and Half Gasket

If both halves are similar except for a small detail, then the half that contains the exception is shown with an explanatory note to that effect, and a typical example is illustrated in Figure 20.

Figure 20 - When Dimensioning Add Drawing Note 'Slot on one Side only'

A joint-ring is shown in Fig. 7.10, which is symmetrical about two axes of symmetry. Both axes are shown in the detail, and a quarter view of the joint-ring is sufficient for the part to be made.

Figure 21 - Symmetrical Joint Ring

The practice referred to above is not restricted to flat thin components, and Figure 22 gives a typical detail of a straight lever with a central pivot in part section. Half the lever is shown, since the component is symmetrical, and a partial view is added and drawn to an enlarged scale to clarify the shape of the boss and leave adequate space for dimensioning.

Figure 22 - Part of a Lever Detail Drawing Symmetrical about the Horizontal Axis

Repeated information also need not be drawn in full; for example, to detail the peg-board in Figure 23 all that is required is to draw one hole, quoting its size and fixing the centres of all the others.

Figure 23 - Peg-Board

Similarly, Figure 24 shows a gauze filter. Rather than draw the gauze over the complete surface area, only a small portion is sufficient to indicate the type of pattern required.

Figure 24 - Gauze Filter

Knurled screws are shown in Figure 25 to illustrate the accepted conventions for straight and diamond knurling.

Figure 25 - Knurled Screws

Machine Drawing

The draughtsman must be able to appreciate the significance of every line on a machine drawing. He must also understand the basic terminology and vocabulary used in conjunction with machine drawings.

Machine drawings of components can involve any of the geometrical principles and constructions described in this book and in addition the accepted drawing standards covered by BS 8888.

Figure 26 illustrates many features found on machine drawings and the notes that follow give additional explanations and revision comments.

Figure 26 - Features Found on Machine Drawings

- 1. Angular dimension Note that the circular dimension line is taken from the intersection of the centre lines of the features.
- 2. Arrowheads The point of an arrowhead should touch the projection line or surface, it should be neat and easily readable and normally not less than 3 mm in length.
- 3. Auxiliary dimension A dimension given for information purposes but not used in the actual manufacturing process.
- 4. Boss A projection, which is usually circular in cross section, and often found on castings and forgings. A shaft boss can provide extra bearing support, for example, or a boss could be used on a thin cast surface to increase its thickness in order to accommodate a screw thread.
- 5. Centre line Long dashed dotted narrow line, which is used to indicate the axes of holes, components and circular parts.
- 6. Long dashed dotted wide line This is used to indicate surfaces which are required to meet special specifications and which differ from the remainder of the component.
- 7. Chamfer A chamfer is machined to remove a sharp edge. The angle is generally 45°. Often referred to as a bevelled edge.
- 8. Circlip groove A groove to accommodate a circlip. A circlip may be manufactured from spring steel wire, sheet or plate, which is hardened and tempered and when applied in an assembly provides an inward or outward force to locate a component within a bore or housing.
- 9. Clearance hole A term used in an assembly to describe a particular hole, which is just a little larger and will clear the bolt or stud which passes through.
- 10. Counterbore A counterbored hole may be used to house a nut or bolthead so that it does not project above a surface. It is machined so that the bottom surface of the larger hole is square to the hole axis.
- 11. Countersink A hole, which is recessed conically to accommodate the head of a rivet or screw so that the head will lie at the same level as the surrounding surface.
- 12. Section plane or cutting plane These are alternative terms used to define the positions of planes from which sectional elevations and plans are projected.
- 13. Dimension line This is a narrow continuous line which is placed outside the outline of the object, if possible. The arrowheads touch the projection lines. The dimension does not touch the line but is placed centrally above it.
- 14. Enlarged view Where detail is very small or insufficient space exists for dimensions or notes then a partial view may be drawn with an increased size scale.
- 15. Round This term is often used to describe an external radius.

- 16. Fillet This is the term given to the radii on internal corners. Often found on castings, where its function is to prevent the formation of stress cracks, which can originate from sharp corners. Where three surfaces meet on a casting the fillet radii will be spherical.
- 17. Flange This is a term to describe a projecting rim or an edge, which is used for stiffening or for fixing. The example here is drilled for countersunk screws.
- 18. Hatching Note that cross-hatching of the component at the section plane is performed with narrow continuous lines at 45°. Spacing between the hatching lines varies with the size of the component but should not be less than 4 mm.
- 19. Hidden detail Indicated by a narrow dashed line. Dashes of 3 mm and spaces of 2 mm are of reasonable proportion.
- 20. Knurl A surface finish with a square or diamond pattern. Can be used in a decorative manner or to improve grip.
- 21. Leader line Leaders are used to indicate where dimensions or notes apply and are drawn as narrow continuous lines terminating in arrowheads or dots. An arrowhead should always terminate on a line; dots should be within the outline of the object.
- 22. Local section A local section may be drawn if a complete section or a half section is inconvenient. The local break around the section is a continuous narrow irregular line.
- 23. Machining centre An accurately drilled hole with a good finish at each end of the component, which enables the work to be located during a machining operation on a lathe.
- 24. Machining symbol If it is desired to indicate that a particular surface is to be machined, without further defining the actual machining process or the surface finish, a symbol is added normal to the line representing the surface. The included angle of the symbol is approximately 60°. A general note may be added to a drawing where all surfaces are to be machined as follows:
- 25. Surface finish If a surface is to be machined and a particular quality surface texture is desired then a standard machining symbol is added to the drawing with a number, which gives the maximum permissible roughness expressed numerically in micrometers.
- 26. Surface finish If maximum and minimum degrees of roughness are required then both figures are added to the machining symbol.
- 27. Pitch circle diameter A circle that passes through the centres of a series of holes. The circle is drawn with a long dashed dotted narrow line.
- 28. Recess A hollow feature, which is used to reduce the overall weight of the component. A recess can also be used to receive a mating part.
- 29. Slot An alternative term to a slit, groove, channel or aperture.

- 30. Spigot This is a circular projection, which is machined to provide an accurate location between assembled components.
- 31. Splined shaft A rotating member that can transmit a torque to a mating component. The mating component may move axially along the splines, which are similar in appearance to keyways around the spindle surface.
- 32. Square Diagonal lines are drawn to indicate the flat surface of the square and differentiate between a circular and a square section shaft. The same convention is used to show spanner flats on a shaft.
- 33. Taper A term used in connection with a slope or incline. Rate of taper can also define a conical form.
- 34. Taper symbol The taper symbol is shown here in a rectangular box, which also includes dimensional information regarding the rate of taper on the diameter.
- 35. External thread An alternative term used for a male thread. The illustration here shows the thread convention.
- 36. Internal thread An alternative term for a female thread. The illustration here shows the convention for a female tapped hole.
- 37. Undercut A circular groove at the bottom of a thread, which permits assembly without interference from a rounded corner. Note in the illustration that a member can be screwed along the M20 thread right up to the tapered portion.
- 38. Woodruff key A key shaped from a circular disc, which fits into a circular keyway in a tapered shaft. The key can turn in the circular recess to accommodate any taper in the mating hub.
- 39. Key A small block of metal, square or rectangular in cross section, which fits between a shaft and a hub and prevents circumferential movement.
- 40. Keyway A slot cut in a shaft or hub to accommodate a key.

Abbreviations

In order to shorten drawing notes we often use abbreviations, and the following list gives a selection of commonly used terms in accordance with BS 8888.

Term	Abbreviation or symbol BS 8888	
Across flats	A/F	
Assembly	ASSY	
Centres	CRS	
Centre line:		
(a) on a view and across a centre line	¢	
(b) in a note	ĊĹ	
Centre of gravity	CG	
Chamfer or chamfered (in a note)	CHAM	
Cheese head	CH HD	
Countersunk/countersink	CSK	
Countersunk head	CSK HD	
Counterbore CBORE		
Cylinder or cylindrical CYL		
Diameter:		
(a) In a note	DIA	
(b) Preceding a dimension	Ø	
Dimension	DIM	
Drawing	DRG	
Equally spaced	EOUI SP	
External	EXT	
Figure	FIG	
Full indicated movement	FIM	
Hexagon	HEX	
Hexagon head	HEX HD	
Insulated or insulation	INSUL	
Internal	INT	

Least material condition:	
(a) In a note	LMC
(b) Part of a geometrical tolerance	(L)
Left hand	LH
Long	LG
Machine	MC
Material	MATL
Maximum	MAX
Maximum material condition:	
(a) In a note	MMC
(b) Part of geometrical tolerance	(M)
Minimum	MIN
Not to scale (in a note and underlined)	NTS
Number	NO.
Pattern number	PATT NO
Pitch circle diameter	PCD
Radius:	
(a) In a note	RAD
(b) Preceding a dimension	R
Reference	REF
Required	REQD
Right hand	RH
Round head	RD HD
Screw or screwed	SCR
Sheet (referring to a drawing sheet)	SH
Sketch (prefix to a drawing number)	SK
Specification	SPEC
Spherical diameter (only preceding	
a dimension)	SØ
Spherical radius (only preceding	
a dimension)	SR
Spotface	SFACE
Square:	
(a) In a note	SQ
(b) Preceding a dimension	or
Standard	STD _
Taper (on diameter or width)	
Thread	THD
Thick	THK
Tolerance	TOL
Typical or typically	TYP
Undercut	UCUT
Volume	VOL
Weight	WT

Figure 27 - Abbreviations

Self Assessment

Questions on Background Notes - Module 6.Unit 3

- **1.** In relation to line type and convention in technical drawing sketch:
 - **a.** Line representing Hidden Detail.
 - **b.** Break Line.
 - **c.** Hatching lines.

2. In relation to drawing scales what does the Word/Numbering Scale 1:5 mean?

- 3. In diagram form sketch the symbol applied to working drawing, welding symbols:
 - **a.** Fillet Weld.
 - **b.** Square Butt Weld.
 - c. Plug Weld.
 - **d.** Spot Weld.
 - e. Seam Weld.
 - f. Single U Butt Weld.

- **4.** Give the abbreviations for the following terms:
 - **a.** Centre Line.
 - **b.** Diameter.
 - **c.** Centres.
 - d. Left-Hand /Right-Hand.
 - e. Reference.
 - f. Standard.
 - g. Tolerance.
 - **h.** Weight.
 - i. Volume.

Answers to Questions 1-4. Module 6. Unit 3

1.

2.

3.

Figure 7.

4.

Centre Line	On view and cross a centre line. In a note.	ନ୍ଦୁ CL
Diameter	In a note. Preceding a dimension	DIA Ø
Centres		CRS
Left-Hand Right-Hand		LH RH
Reference		REF
Standard		STD
Tolerance		TOL
Weight		WT
Volume		VOL

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